



MEETING MINUTES

September 1, 2011

Present: Mike Claus, Bob Burns, Dave Cote, Rob Pontau, Steve Johnson, Eric Labelle, Peter Owen, Chip Swan, Dennis Cox, Shawn Bennett, Mike Bobinsky and Bob Stevens (MLRC)

Directors absent: Steve Bradstreet, Robert Seelye, Steve Walker, Megan Bates, Stewart Sevey and Craig Worth

1. **Call to Order:** Mike Claus called the meeting to order at 9:10 AM at Maine Municipal Association, Augusta, Maine.
2. **Approval of August 4, 2011 Meeting Minutes:** Steve Johnson made a motion to approve the minutes. Dave Cote seconded the motion. **Motion passed unanimously.**
3. **Reports:**
 - a. **Treasurer's Report:** Dave Cote stated the current checking balance is \$12,812 and the Savings is \$10,638. All Highway Congress vendors have paid, and all services (including \$270 for @Work security) have been paid for. There was a discussion about advertising and whether it is taxable. Dave stated the accounts are healthy. Mike Bobinsky made a motion to accept the report, seconded by Peter Owen. **Motion Passed Unanimously.**
 - b. **Delegate Report:** Eric Labelle gave a brief overview of his written report. See Appendix A. The group discussed the Public Works Leadership Fellows program. Mike Bobinsky, Steve Walker and Dean Lessard have expressed interest. Other names were mentioned. Mike Claus offered to make some phone calls and recruit candidates. The Chapter will support two people for the commitment. Dave Cote made a motion to accept the report, seconded by Bob Burns. **Motion Passed Unanimously.**
 - c. **Membership Report:** Steve Johnson noted there were two dropped, two delinquent and zero new members. Membership is at 192. Eric Labelle mentioned the "we want you back" campaign as well as half price for new members. David Cote noted there were 3 counties in the state with zero members. Most members are in Cumberland county. Mike Claus will obtain the Maine Local Roads mailing list and work on increasing membership.
 - d. **Maine Local Roads (MLRC):** Bob Stevens reported that Jerry Douglas is back with MLRC. MLRC has moved within the Maine Department of Transportation. It is now in the O&M division under Dale Doughty. Bob stated RSMS 11 is out.

Executive Committee

Officers:

President

Mike Claus
Public Works Director
Kennebunk, ME
468-3020

Vice-President

Bob Burns
Public Services Director
Gorham, ME

Treasurer

David Cote
Public Works Director
Brewer, ME

Secretary

Rob Pontau
Assistant General Manager
Brunswick Sewer District

Past-President

Stephen J. Bradstreet
Oak Engineers
Portland, ME

Delegate

Eric Labelle
Operations Manager
Portland Public Services

Directors:

Galen "Chip" Swan
Public Works Director
Hampden, ME

Peter Owen
Public Works Director
Bath, ME

Dennis Cox
Public Works Director
Millinocket, ME

Robert Seelye
Public Works Director
Calais, ME

Steve Johnson
Oak Engineers
Portland, ME

Steve Walker
Greenman-Pedersen, Inc.
Stoneham, MA

Mike Bobinsky
Public Services Director
Portland, ME

Stewart Sevey
H.P. Fairfield, Inc.
Skowhegan, ME

Megan Bates
Deputy Public Works
Director
Lewiston, ME

Shawn Bennett
Road Commissioner
Pownal, ME

Craig Worth
Transportation Director
Brunswick Schools

Honorary Director
Guy W. Melcher, Jr

Other Associations

Maine Local Roads Center
Peter M. Coughlan

Three training workshops have taken place and three more are planned. Cost for the program is \$75 for Maine Communities, \$150 for out of state municipalities and \$300 for private companies.

Bob noted he ordered 600 calendars at \$3.84 each, plus shipping. Dave Cote made a motion to have MCAPWA pay for half of the cost of the calendars. Steve Johnson seconded the motion. **Motion Passed Unanimously.**

The group discussed impact of the local flooding caused by Hurricane Irene. Mike Bobinsky suggested we start an open ended dialogue with CMP and other first responder. BObo Burns pointed out there is a lot of redundancy among responders. Bob offered to contact CMP to get the conversation started.

4. **APWA International Committee:** Mike Claus shared that he and Peter Owen will be developing a report summarizing their trip to Toronto.
5. **Scholarship Committee Paperwork Update:** Dave Cote had sent the information to Dennis Cox at his old email address in Millinocket. Dave handed Dennis a hard copy of the information at the meeting.
6. **APWA Public Works Leadership Fellow Program:** This item was discussed during the Delegates Report (3.b).
7. **Dempsey Challenge Update:** Mike Claus stated both the biking and running teams have 3 members. All funding goals have been met, with biking slightly ahead of running. More members are needed. Bob Stevens will spread the word around at MDOT.
8. **Golf Tournament Planning:** Steve Johnson noted there are 24 players and 3 sponsors signed up. He expects there to be 50 players and 7 sponsors. The event is all set and ready to go. Steve pointed out the tournament is a great value.
9. **Excellence Awards 2012 Promotion:** There was no discussion.
10. **Chapter Dinner Update:** Dave Cote confirmed the date of October 21, 2011. He stated he would finalize the plans within the next two weeks. He will be working on obtaining reduced room rates and/or other deals.
11. **Fall Meeting Planning:** Rob Pontau stated there had been a couple of changes with the schedule, as well as a mix up with MMA having the 2010 schedule for their publications. Rob will get with Margaret after the meeting to confirm the schedule. Lunch at the Elk's Lodge is all set.
12. **Nominating Committee Update:** Chip Swan (Chair) stated the following nominations: Bob Burns – President, Rob Pontau – Vice President, Dave Cote – Treasurer, and Eric Labelle – Delegate. In addition, all other directors are recommended to stay. There was a discussion about attendance at meetings and opportunities for other directors. Mike Claus stated he would ask Steve Walker to resign. Steve Johnson volunteered to find a replacement for Steve, as well as himself, as his position was meant to be temporary. He will contact municipalities

in the Northern and Eastern regions of the state. There was a discussion about making Gerry James and honorary director.

13. Joint Meeting with ASCE: Bob Burns and Mike Claus will be attending and ASCE board meeting. They will invite representatives from ASCE to our Board meeting in November.

14. Other Business: Mike Bobinsky noted there has been a change in leadership at the top of APWA. In conjunction with the changes, Mike will no longer be serving as chair of the audit committee. He mentioned there will be a lot of change, new formats and the focus is on long term financial concerns. Eric Labelle mentioned there will also be changes within the International Committee. Bob Burns noted the fuel tax is set to expire soon and unless congress acts, there could be major changes and shortfalls with the Federal Highway Administration. Shawn Bennett made a mention about holding the 2012 Roadeo at Wal-Mart. Rob Pontau added that Tenco has filed for Chapter 11 bankruptcy.

Motion to Adjourn by Rob Pontau, seconded by Peter Owen. Meeting adjourned 11:08 AM.

Appendix A

September 2011 Delegate Report
Eric J. Labelle, P.E., Maine Chapter Delegate

APWA Congress 2011, Denver Colorado

The Congress is being held from September 18 through 21. Members from the Maine Chapter which are known to be attending are Mike Bobinsky, Troy Moon, Mary Conroy, and myself.

I will be attending the House of Delegates meeting on September 17 and the Water Resources Management Committee meeting which is now scheduled on September 19th. Troy Moon, MCAPWA's Sustainability Liaison will also attend the Congress.

International Collaborative Committee

Another conference call was held with the Global Solutions in Public Works task force. Discussions were held as to who would be writing articles for the Reporter. It was decided that I would work with Rob Robinson of Manchester New Hampshire to develop an article relating to combined sewer overflows, while Mike Claus and Peter Owen will write an article about winter maintenance.

The commitment of the Task Force may also include presentations made at the 2012 Congress in Anaheim.

APWA Donald C. Stone Center for Leadership Excellence in Public Works - Public Works Leadership Fellows (PWFL)

APWA has introduced a new comprehensive education and credentialing program – the Donald C. Stone Center for Leadership Excellence in Public Works. The program is seeking potential candidates for the Level 4: Leadership Fellow program. The Center is seeking at least two potential candidates from each chapter.

To qualify, candidates must have at least 20 years of relevant senior leadership experience in public works by September 19, 2011, the date of the APWA Congress in Denver. Applications to become a *Leadership Fellow* will be reviewed by the Center's Program Council. Candidates accepted into the program will be acknowledged at Congress this year. Acceptance into this program will carry a professional designation of Public Works Leadership Fellow (PWLF).

A few members have expressed interest. The Chapter should place its support behind two candidates.

Upcoming Events

September Events

**[Sustainable Utility Construction:
Methods and Techniques \(Rebroadcast\)](#)**

September 13, Audio/Web Broadcast

**[2011 APWA International Public Works
Congress & Exposition - Denver, CO](#)**

September 18-21, Live National Event

[Selection Success \(Rebroadcast\)](#)

September 27, Audio/Web Broadcast

October Events

**[How to be FEMA Ready When Disaster
Hits \(Rebroadcast\)](#)**

October 11, Audio/Web Broadcast

**[Got Potholes? Infrared Asphalt
Restoration May Be Your Solution](#)**

October 20, Audio/Web Broadcast

[Liquid Use in Winter Maintenance](#)

October 27, Audio/Web Broadcast