



# MEETING MINUTES

February 4, 2010

Present: Mike Claus, Bob Burns, Dave Cote, Rob Pontau, Steve Bradstreet, Peter Owen, Gerry James, Eric Labelle, Steve Walker, Chip Swan, Shawn Bennett, John Giroux, Craig Worth (IME); Pete Coughlan (Maine Local Roads Center).  
Directors absent: Dennis Cox, Mike Bobinsky, Robert Seelye, Stewart Sevey and Megan Bates.

1. **Call to Order:** Mike Claus called meeting to order at 9:01AM, at Maine Municipal Association, Augusta, ME.
2. **Minutes:** Steve Walker made a motion to accept the minutes from the January 7, 2010 meeting, second by Steve Bradstreet, minutes accepted by unanimous vote.
3. **Reports:**
  - a. **Treasurer's Report:** Bob Burns stated the current checking balance is \$9,191.81 and savings balance is \$15,124.22. The chapter is at \$18,512.15 net positive for 2009, which is consistent with previous years when the money spent on National Congress is considered. Mike Claus noted we are still owed \$1,500.00 by the New Jersey Chapter. The switch from Bob Burns to Dave Cote as treasurer is now complete. Steve Bradstreet made a motion to accept the report. Seconded by Gerry James. Motion passed unanimously.
  - b. **Delegate Report:** Mike Clause noted that NPR will be running a show showing public works and its relation to natural disasters. APWA national has gotten involved with relief efforts in Haiti. A conference call for the National Committee will be set up later this week.
  - c. **Membership Report:** Steve Bradstreet noted there is no change. The chapter holds at 194 members.
  - d. **Maine Local Roads Report:** Pete Coughlan
    - i. Simplification Study
      1. Moving quickly, meetings every 2 weeks. Deadline is now July 15.
      2. Please fill out surveys and return to Kate Dufour soon.
      3. Where is it going to end up???
      4. Burns mentioned grabbing a "whale by the tail."
    - ii. Training Coming up
      1. Workzone Safety (see pamphlet passed out)
      2. Traffic Signals
4. **MMA Culvert Rule (LD1725) and Highway Issues Update:**
  - a. Mike Claus, Rob Pontau and Steve Bradstreet attended the legislative

## *Executive Committee*

### Officers:

#### President

Mike Claus  
Public Works Director  
Kennebunk, ME  
207-468-3020

#### Vice-President

Bob Burns  
Public Works Director  
Gorham, ME

#### Treasurer

David Cote  
Public Works Director  
Brewer, ME

#### Secretary

Rob Pontau  
Public Works Director  
Topsham, ME

#### Past-President

Stephen J. Bradstreet  
Oak Engineers  
Portland, ME

#### Delegate

Mike Bobinsky  
Public Works Director  
Portland, ME

#### Directors:

Galen "Chip" Swan  
Public Works Director  
Hampden, ME

Peter Owen  
Public Works Director  
Bath, ME

Dennis Cox  
Public Works Director  
Millinocket, ME

Robert Seelye  
Public Works Director  
Calais, ME

Gerry James  
Public Works Director  
Presque Isle, ME

Steve Walker  
Pinkham & Greer  
Falmouth, ME

John Giroux  
Public Works Director  
Winslow, ME

Stewart Sevey  
H.P. Fairfield, Inc.  
Skowhegan, ME

Eric Labelle  
Community Services Director  
Auburn, ME

Megan Bates  
Deputy Public Works Director  
Lewiston, ME

Shawn Bennett  
Road Commissioner  
Pownal, ME

*Honorary Director*  
Guy W. Melcher, Jr

#### Other Associations

Maine Local Roads Center  
Peter M. Coughlan

#### Excellence Awards Chairperson

Contact – Craig Worth  
Deputy Public Works Director  
Brunswick, ME

hearing on Friday (1/29/09). About a dozen people from nature groups testified in favor of the bill. Jeff Austin, Rob, Mike and Steve testified against the bill. Although we were outnumbered, Jeff believes there is still an opportunity to kill the bill or make amendments. The legislative work session is Tuesday (2/9/10).

- b. Pete will forward a copy of the Trench and Excavation Safety Workgroup Report to the board. The report focuses on education, without the need for further legislation.
5. **Spring Meeting:** Dave Cote has the schedule set and will finalize the plans next week.
6. **Excellence Awards:** Craig worth noted there has been one submittal from the city of Westbrook.
7. **2009 Public Works Leader of the Year:** Mike Claus noted there have been zero nominations. Discussion about the nomination process and having previous applicants re-submit. Bob Burns made a motion that we request the legislature recognize the award. Seconded by Shawn Bennett. Motion passed unanimously. Bob will look into this.
8. **Supervisory Training 2010:** Steve Bradstreet noted that the training format will be the same as last year. There will be two training sessions this year.
  - a. April 20-22 at Hollywood Slots.
  - b. May 11-13 at Jeff's Catering.
9. **Highway Congress/Rodeo:** Bob Burns
  - a. 8 Companies signed up and paid, 4 more signed up.
  - b. Are You Ready to Party (rentals) contract is ready.
  - c. Mike Claus noted that MDOT will be participating in "full force" this year.
  - d. Steve Walker would said Kevin Noyes would serve as Rodeo Chair. There was some discussion about a loader plow competition and the possibility of eliminating a wingman. No motions were made.
10. **Committee Update:**
  - a. Audit Committee: All books are intact. MAPA needs to cash a \$200 check. There is a \$.20 discrepancy in the books that has been in existence since prior to Steve Bradstreet serving as Treasurer.
  - b. 2010 Nation Congress Committee: The National Congress is August 8-15, 2010, in Boston. A conference call is being set up for the committee. There is an idea to send four buses from Maine, all from different locations and on different days.
11. **Other Business:**
  - a. Pete Coughlan said we can expect URIP payments for this year to be the same as last.
  - b. Pete noted that the Department of Agriculture is coming after towns that post roads because the posting inhibits materials being transported to and from farms.
  - c. Mike Claus noted the MMA contract for 2010 is signed.
  - d. Dave Cote updated the chapter roster on the APWA website. He will forward that info and the website to Rob.
12. **Meeting Adjourned 10:51 A.M.**

Respectfully Submitted,

Robert A. Pontau, JR.

