



# MEETING MINUTES

October 13, 2010

**Present:** Mike Claus, Dave Cote, Steve Bradstreet, Rob Pontau, Chip Swan, Dennis Cox, Megan Bates, Robert Seelye, Steve Walker, Stewart Sevey, Maine Local Roads..

**Directors absent:** Bob Burns, Craig Worth, Mike Bobinsky, Eric Labelle, Peter Owen, Gerry James, Shawn Bennett.

1. **Call to Order:** Mike Claus called meeting to order at 8:36 A.M. at the Augusta Civic Center.
2. **Approval of August 5 Meeting Minutes:** Rob Pontau made a motion to approve the minutes. Dennis Cox seconded the motion. **Motion passed unanimously.**
3. **Reports:**
  - a. **Treasurer's Report:** Dave Cote stated the current checking balance is around \$5,547.00 and the Savings is around \$9,130.42. David noted there are no outstanding payments. Steve Bradstreet made a motion to accept the report, seconded by Steve Johnson. **Motion Passed Unanimously.**
  - b. **Delegate Report:** See Appendix A.
  - c. **Membership Report:** Membership dropped from 195 to 191. There are 5 delinquent members. Motion to accept report by Dave Cote. Seconded by Steve Johnson. **Motion Passed Unanimously.**
4. **Election of Officers:** Nominating Committee; Dennis Cox (chair), Stewart Sevey, Steve Bradstreet. Up for election to new terms are: Peter Owen, Steve Walker, Megan Bates, Dennis Cox and Gerry James. All officers up for re-election still wish to serve, with the exception of Gerry James who is retiring in June. The committee is nominating Steve Johnson (Past President) to fill Jerry's term on a temporary basis in order to offer the spot to the next director from Presque Isle and maintaining the board's location diversity. Eric Labelle is nominated to serve as the Maine Delegate. Mike Bobinsky is nominated for the board position vacated by Eric and to serve as alternate delegate. There were no nominations from the floor. Motion to accept nominating committee's recommendation made by Steve Bradstreet. Seconded by Dave Cote. **Motion Passed Unanimously**
  - a. Board Members elected to new 2 year term: Peter Owen, Megan Bates, Steve Walker and Dennis Cox, Mike Bobinsky.
  - b. Board Member elected to temporary term: Steve Johnson
  - c. Maine Delegate: Eric Labelle
5. **Other Business:** There was a brief discussion about the Town Manager's association and their legislative policy committee. There was a discussion about the location for MCAPWA's Highway Congress as well as additional

## *Executive Committee*

### Officers:

#### President

Mike Claus  
Public Works Director  
Kennebunk, ME  
207-468-3020

#### Vice-President

Bob Burns  
Public Works Director  
Gorham, ME

#### Treasurer

David Cote  
Public Works Director  
Brewer, ME

#### Secretary

Rob Pontau  
Public Works Director  
Topsham, ME

#### Past-President

Stephen J. Bradstreet  
Oak Engineers  
Portland, ME

#### Delegate

Mike Bobinsky  
Public Works Director  
Portland, ME

### Directors:

Galen "Chip" Swan  
Public Works Director  
Hampden, ME

Peter Owen  
Public Works Director  
Bath, ME

Dennis Cox  
Public Works Director  
Millinocket, ME

Robert Seelye  
Public Works Director  
Calais, ME

Gerry James  
Public Works Director  
Presque Isle, ME

Steve Walker  
Pinkham & Greer  
Falmouth, ME

John Giroux  
Public Works Director  
Winslow, ME

Stewart Sevey  
H.P. Fairfield, Inc.  
Skowhegan, ME

Eric Labelle  
Community Services Director  
Auburn, ME

Megan Bates  
Deputy Public Works Director  
Lewiston, ME

Shawn Bennett  
Road Commissioner  
Pownal, ME

Craig Worth

*Honorary Director*  
Guy W. Melcher, Jr.

### Other Associations

Maine Local Roads Center  
Peter M. Coughlan

wrap up on the Boston Congress. No conclusions or motions were made.

**Motion to Adjourn by David Cote, Seconded by Greg Dore. Meeting adjourned 8:54 AM.**

## **Appendix A – October Delegate Report**

October 12, 2010

To: Mike Claus, President and Executive Committee Members

From: Michael J. Bobinsky, Maine Chapter House of Delegate Region I

Subject: Monthly Report-October, 2010

The August 2010 Boston Congress effort serves as a center for my October Delegates Report. The Maine Chapter participated in the Congress by serving as Congress Volunteers at several educational sessions and events. The Chapter sponsored a Tuesday “Volunteer Day” and a charter bus, was provided to transport members from Bangor to Kennebunk to Boston and back. Several of our members took part in the charter or made other arrangements to arrive in Boston. Without a doubt, the Boston Congress was among the highest attendance in recent times with several educational venues at near full capacity. Exhibit Floor saw lots of attention as well and there were several vendors with new products and equipment displays to help support our public works programs and services. The Boston Congress was also the first time another professional Association participated in their annual conference the same time and at the same location. The Solid Waste Association of North America (SWANA) held their annual conference at the Convention as well. My volunteer and attendance calendar did not allow me to attend any of the workshops but understand that other Congress attendees made it to a few sessions. The Boston Convention Center was large enough to accommodate two major events at the same time.

During the Congress, Eric Labelle and I attended the House of Delegates Annual meeting and covered a wide spectrum of topics for the House to address. Roles of the House, key topics and work areas and bylaw amendments were all items covered. We heard presentations on the status of overall membership, financial condition of the Association, and a new educational program for high school age students considering careers in public works. Very well done. We heard from the Executive Director Peter King on the State of the State of the Association and from George Crombie, new President of the Board of Directors. George provides strong leadership to this role and laid out his “revolution” for the public works profession, centered on 5 major themes, education, sustainability, international relations, emergency management, and leadership. We are in for a strong year ahead for APWA.

I was appointed the Chair of the National Audit Committee and have had 3 conference calls since Congress with Committee members. APWA fiscal year runs from July 1-June 30. The National Audit is underway and I anticipate receiving a draft of the audit report in the next few weeks, for further review. I anticipate making a report to the Board of Directors before the end of the year. In addition, as previously reported, Eric Labelle, was appointed to the Water Resources Committee and understand they have held Committee conference calls as well.

Other things to report include:

Check out the APWA Web site and read the National Advocacy Section, professional development and Click Listen and Learn programs and updates to the Infonow Section for APWA members to exchange questions, answers and information about our public works world.

Finally, this will be my last report that I will file as Delegate. I have asked the Board to appoint Eric Labelle to serve as the House of Delegate for the Maine Chapter. I am happy to serve as an Alternate and am open to other members that may want that role, to develop into a future Delegate role. I have appreciated my time serving the Board in this capacity and I look to assist the Chapter in the future, but in lesser capacities. My work commitments, new appointment as Chair of the Audit Committee and new responsibilities as Chair of the Ecomaine Board of Directors., all are factors in my decision to step down. Eric has been attending meetings with me over the past year, and joined me at the National House of Delegates meeting in Boston in August. He is familiar with the role and will make strong presence for the Maine Chapter.