



# MEETING MINUTES

December 3, 2009

Steve Bradstreet called meeting to order at 9:04AM – Augusta City Hall, Augusta, ME  
Present: Steve Bradstreet, Mike Claus, Bob Burns, David Cote, Steve Johnson, Mike Bobinsky, Mary Ann Conroy, Peter Owen, Gerry James, Eric Labelle, Megan Bates, Shawn Bennett, Chip Swan and John Giroux; Craig Worth (IME); Bob Stevens (Maine Local Roads Center).  
Directors absent: Dennis Cox, Steve Walker, Rob Pontau and Stewart Sevey.

Prior to taking up the agenda, Chapter President, Steve Bradstreet welcomed newly elected Board members Chip Swan and John Giroux.

1. Minutes: Steve Johnson made a motion to accept the minutes from the November 5, 2009 meeting as written, second by Peter Owen, minutes accepted by unanimous vote.
2. Treasurer's Report: Bob Burns, current checking balance is \$8,293.22 and savings balance is \$15,121.66 but we do have just a few outstanding bills to pay. Steve Johnson made a motion to accept the Treasurer's report, second by Gerry James, report accepted by unanimous vote.
3. Membership Report: Steve Johnson, currently we have 194 Chapter members, the Maine Chapter membership is down but the region as a whole is up by 3%. Reminder that reduced membership deal through Nationals is still ongoing through the month.
4. Maine Local Roads Report: Bob Stevens, Pete Coughlan has been very busy working on the Highway Simplification study along with the Snow and Ice Training; upcoming workshops include, low cost safety improvements, traffic signals in March 2010, retro-reflective signs in March/April 2010, bridge inspections in April 2010, maintaining gravel roads, possibly some budgeting workshops.
5. Excellence in Public Works: Craig Worth, no projects have been submitted at this time, the deadline for submittals is mid April.
6. DEP Hearing Recap: Steve Bradstreet, Steve has heard back from Mike Mullen at DEP via e-mail stating that the letter was received, impacts of the new rules are already coming to light; Shawn Bennett had also written a letter on behalf of the town of Pownal. Steve Bradstreet is now receiving updates and information directly from MMA; Bob Burns made a motion to request that Kate Dufour or Jeff Austin to send information directly to the Chapter's Board members list server, Steve Johnson second the motion, discussion followed concluding with Steve Bradstreet intending to have a discussion with Jeff Austin to talk about the option of the list server and to extend and opened invitation to partake in our Board meetings.
7. Spring Meeting: David Cote, we do have several topics in mind for the spring meeting including the 2010 congress, the Highway Simplification study, the results of the Salt on Maine Roads study, but we are still looking for other topics; Steve Johnson suggested porous pavement as a topic and suggested contacting Peter Newkirk from MDOT for the

speaker. Gerry James will circulate his UMO contact information on the Salt Study to the Board and it was requested we see if we could get a copy of the study to post on the Chapter's web site, Mary Ann Conroy also suggested we look at partnering with UMO study groups on topics that may affect the Public Works field.

8. Supervisory Training: Steve Johnson, we are still looking for sites in the Bangor area for the training; question asked if we could get a media person for the meeting and develop a check list for the meeting and the hands-on training.
9. Delegates Report (taken out of order): Mike Bobinsky, Mike and Eric sat in on a teleconference through Nationals on sustainability, APWA National is looking at a sustainability center and is look for input on how the center could be helpful, Mike will sent out the link to the Board; APWA is calling for nominations for national committees and task forces, nominees need to be made by March 1, 2010; the question was asked if National will be expecting a representative from all Chapters at the Sustainability Conference in Minneapolis, Minnesota June 8 – 10, 2010 and will they be offering travel reimbursements, Mary Ann Conroy said she may try to attend the meeting.
10. Highway Congress: Steve Bradstreet, the data base for the event will be updated, vendor information will be sent to Boston for contacts for the National event; Greg Door will be contacted to set up a meeting with the Skowhegan Fairground people so cost and expectations can be established early; it is expected the same people will be organizing the Rodeo event and the format will be left to them.
11. 2010 Budget: Steve Bradstreet, he will be helping update the budget with Mike Claus and Bob Burns; discussion on our current financial program, Microsoft Money, is no longer supported with updates, should we continue to use it; should the Chapter provide a laptop computer for the Treasurer, David Cote says he would not use it; Bob Burns has submitted the yearend financial report to National.
12. Public Works Leader of the Year: Steve Bradstreet, he will update the information and get it sent our very soon, Steve Johnson believes he still has a copy of the information to offer.
13. Other Business: Mike Claus, he will not be able to attend the March meeting, would we like to reschedule, the consensus was no need to reschedule.

Shawn Bennett, does the Board want to appoint someone to watch out for legislation that may affect us, Mike Bobinsky suggested we rely on Jeff Austin at MMA and Pete Coughlan, for some time Pete was our legislative liaison he has just been too busy to attend the meetings as of late. Bob Burns, MDOT contends the have been following the regulations of LD133 for some time now.

David Cote, request an update on the status of IME; Steve Bradstreet, the IME group has tried to get back together for some time but have not, they did cut us a check cleaning out the balance of the accounts with the request we add that to the scholarship fund at UMO and change the name of the fund to MCAPWA/IME; Steve Johnson made a motion to deposit funds receive from IME into the UMO endowment, Mike Bobinsky second the motion, motion pass unanimously, Steve Johnson will make the contacts to get this done.

Next meeting is scheduled for January 7, 2010 at MMA in Augusta.

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Meeting adjourned at 11:00 AM

Respectfully Submitted, David Cote

