



MEETING MINUTES

January 8, 2009

Steve Bradstreet called meeting to order at 9:10AM – MMA, Augusta

Present: Steve Bradstreet, Mike Claus, Bob Burns, David Cote, Steve Johnson, Michael Bobinsky, Peter Owen, Mary Ann Conroy, Eric Labelle and Megan Bates; Craig Worth (IME); Bob Stevens and Jerry Douglass (Maine Local Roads Center).

Directors Absent: Dennis Cox, Andy Russell, Gerry James, Steve Walker, Adam Ogden, Stewart Sevey and Shawn Bennett.

1. Mike Bobinsky made a motion to approve the December 4, 2008 meeting minutes with one revision (remove Megan Bates from the list of those present), Steve Johnson 2nd the motion, minutes accepted by unanimous vote.
2. Dave Early from the University of Southern Maine in Gorham did a presentation for the Board on a Construction Management program that is available at USM. The classes will be available year around in the evenings typically starting at 4pm.
3. Treasurer's Report: Bob Burns, checking account balance is at \$6,771.15 and the savings is \$15,107.57. Motion made by Mike Bobinsky to accept the Treasurer's report, seconded by Steve Johnson, motion passed by unanimous vote.
4. Delegate Report: Mike Bobinsky, APWA National, particularly Noel Thompson is closely tracking the progress of the proposed stimulus package; APWA put out a report listing suggested funds from the stimulus package needed by different states, there is a concern about the low amounts funds suggested for Maine; Mike Bobinsky is working on details for the spring Delegates meeting for Regions 1 & 2 to be held at the Portland Regency May 1 – 3, 2009 in Portland, Maine; Mike briefly discussed upcoming Chapter awards offered thru APWA National.
5. Membership Report: Steve Johnson, we have had a net gain of 4 members a 4.23% increase, some delinquent members who Steve will contact, one new member was sent a welcome email; Nationals is offering membership pins for members of 10 years, 15 years and lifetime members, Steve would like to get them for the Spring Meeting; Bob Stevens asked that Steve Johnson send Nancy Tyler an up to date members list.
6. Maine Local Roads Report: Bob Stevens, the "Snow and Ice Control" workshops have gone very well, they have had anywhere from 38 to 86 attending each workshop, the workshop held in Belfast was videoed taped, they also have a sand/salt spreader calibration DVD available.
7. IME Report: Craig Worth, Excellence in Public Works project submittals are due in by April 11, 2009.
8. Website: Steve Johnson, checked with APWA National about advertising on the Chapter's website, we can do advertising as long as it does not take up a significant amount of area and if we charge for the advertising that revenue will be taxable and would require

reporting, after some more discussion on this topic David Cote made a motion not to allow any advertising on the website but we would allow hyperlinks for presenters and supporters of the Chapter's annual functions, seconded by Steve Johnson, motion passed by unanimous vote.

9. Lifetime Member: David Cote, Dave Blair has been recognized by APWA National as a lifetime member of the APWA, recommend that Mr. Blair, being a Maine Chapter member, be ceremoniously recognized by the Chapter at the upcoming spring meeting; Steve Bradstreet will see that Mr. Blair receives a personal invitation to the spring meeting.
10. Chapter Budget: Steve Bradstreet, the Chapter's purposed budget for the upcoming year was submitted to APWA National, they had only a couple questions before accepting the budget.
11. Members List Sharing: Steve Bradstreet, the Chapter has not and will not give out our member's list to other organizations.
12. Chapter Leader Training: Mike Claus, planning on going but has not yet made the final arrangements.
13. MMA Contract: Steve Bradstreet, the contract with MMA has been signed and the increases are reflected in the budget.
14. Public Works Leader of the Year: Steve Bradstreet, advertisements were sent out in November and December for submittals, still has submittals from last year who he will contact to see if they would like to resubmit and has potentially one new submittal, Steve Bradstreet also suggests that we extend the deadline for submittals; Mary Ann Conroy made a motion to extend the deadline for submittals until February 28, 2009, seconded by Mike Bobinsky, motion passed by unanimous vote.
15. Spring Meeting: Bob Burns, meeting date will be set for April 2, 2009; suggested topics for the meeting, MAPA, Chip Seals, Strescon, speaker on purposed stimulus package depending on the progression.
16. Supervisory Training: Steve Johnson, the program is ready to go for April 21-23 and May 12-14 of 2009, the program flyers will be going out soon and he will be setting up volunteers for the hands on training sessions; Bob Stevens has a list of those who have gone thru the training and we will still allow those who have paid before and were not able to finish to complete the training at no additional fee.
17. Other Business:

Steve Bradstreet, due to conflicts and personal reasons both Andy Russell and Adam Ogden have stepped down as chapter Board members. Steve Bradstreet will be making contacts to find new members to fill the vacant positions, it was suggested he look towards Northern and Downeast areas.

Steve Bradstreet, Steve Walker will be tied up for some time with a project he is currently working on and the project meetings will conflict with the Board meetings but he would like to stay on the Board as long as it is ok with the rest of the members, everyone agreed to keep Steve on as a Board member.

Mike Claus asked about the possibility of getting video conferencing available for Board members who may have to travel long distances.

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Next meeting to be February 5, 2009 at MMA in Augusta.

Meeting adjourned at 11:14 AM

Respectfully Submitted, David Cote

