

# **APWA**

## **Maine Chapter American Public Works Association**

# **MEETING MINUTES**

**May 6, 2004**

Eric Street called Board Meeting to order at 9:30 am – Skowhegan Fairgrounds offices

Present: Steve Bradstreet, Wes Thames Eric Street, Steve Johnson, Bill Stretton, Mike Bobinski, Steve Walker, Mike Claus, Gerry James, Craig Worth, Art Stockus, Bob Stevens, Stewart Sevey, Tom Martin, Greg Dore.

1. April meeting minutes approved with changes noted by Steve Bradstreet.
2. Discussed registration issues for Highway Congress. It was noted that we register by company name and getting the amount of meal tickets per company is important. Greg Dore had two rooms reserved that probably won't be needed for National APWA reps who had a conflict on attending our Congress
3. Erik discussed Maine Rural Waste Water training services. They would like membership database to advertise training workshops. Cost of workshops \$60 to \$100 per person. Most were concerned with high cost of workshops. Steve Johnson pointed out that they could do some of the work of the education committee to move along education goals. Erik want to look at what are unmet educational needs are.
4. Steve Johnson discussed having MRWA meet with the MCAPWA Board to discuss joint efforts. Greg discussed efforts of education committee on supervisors training. 2 days are set 3 & 4th day planning underway. Issue of competition with MLRC discussed. Issue of Public Works training and public education for stormwater discussed. Erik has program list from MRWA. Meeting with MRWA planned for August 19th in Presque Isle.
5. Steve Bradstreet went over Treasurers Report. Steve went over list of towns that have not paid for spring meeting.
6. Mike Bobinski went over delegates report, Region 1 & Region 2 meeting went well, Greg Dore discussed activities of Maine Chapter. Membership development discussed, and Greg noted there is confusion on state and national dues. New Jersey has academy for public works managers in association with Rutgers University. Insurance issues discussed. Highway Congress is considered a high risk event. Erik discussed our coverage issues with Highway Congress. Additional insurance will be needed for the show. Tax Cap referendum discussed at regional meeting. Noted that Massachusetts Directors have been through tax cap issues.
7. Bob Stevens discussed loader workshops and GASB breakfast meetings. Calendar for 2005 is underway. Question of whether water utilities should be on MLRC mailing list was discussed.
8. Craig Worth went over excellence awards For Category C, B and A winners. 1st 2nd and 3rd place awarded in each category, except Category A, which Auburn was the only category entrant. Polycore will do Granite plaques and MLRC will do certificates. Craig worth went over general guidelines for entering competition. Discussed reorganizing the IME Board.
9. Steve Johnson updated board on Highway Congress Registration. Went over list of volunteer items. Greg Dore and Eric Street have bags. New bags will need to be reordered in 2005.

Bob Stevens will not be present at Congress. Pete will run Time out for Training. Bob will have Pete get a list of stations to Erik. Alan Gove or Art Stockus are contacts for Town Pride. Certificates will be handed out by Art at closing ceremonies. Gerry James all set on hats and shirts. Question of what to do with old stock unanswered. Steve Walker all set on Roadeo. DOT Commissioner, President and Region 1 director, Skowhegan mayor and town manager invited. Only DOT Commissioner is confirmed. Mike Bobinski said Tom DeMayo may have a conflict. PA system and portable radio needs discussed. Erik needs to check with John Foster on PA. 1/2 tables and chairs paid, Time To Party / Maine Bay Canvas included. Adam ok on Golf carts. Greg is on security. Steve went over work project. Electrician hired to install a panel. \$1926 is quote. Tom has workday lunch assignment. HP Fairfield will have dinner at Heritage House on the night before the Congress. Steve Johnson discussed vendor demo programs. Bill Stretton was concerned that all vendors maintain OSHA standards. Issue of unloading is Bill's primary concern. Question of liability for safety supervision discussed. Mike Bobinski and Steve Johnson to do signage. JAF has a list of signs. Steve Walker discussed Roadeo Committee coordination with HP Fairfield. Discussed award ceremony. Discussed use of Coliseum. Nortrax has not run a competition in the last couple of years. Question of putting MMTA in Coliseum with State Police Commercial Inspection division. Parking area to be coordinated by Paul Boudreau and Adam Ogden. Erik Street discussed publicity. Portland Press Herald and local papers can be notified. Erik will try TV Stations. Discussed flyover photo. Erik wanted to know what format photo will come in. Rights to photo will stay with photographer. Memorial wall cost is \$2,500 per visit. One day event is difficult.

10. Discussed meeting in Presque Isle on August 19th. Will meet with MRWA to discuss joint education issues.
11. Discussed Tax Cap position and MMA tax proposal. Wes Thames went over tax cap issues in Topsham. Erik Street handed out APWA materials on position papers. Discussed employee layoff issues if tax cap is passed. Motion made to endorse transportation bond and oppose tax cap. Seconded and approved unanimously.
12. Greg Dore made a motion that we sponsor the Somerset County Transportation Conference June 10<sup>th</sup> in Fairfield. Tom Martin Second and approved unanimously.
13. Erik Street discussed sub-committees and the need for chairs to take charge of the subcommittee agenda. It was noted that list of sub-committee assignments is in the February minutes (reprinted as follows, Chair in **Bold** from March minutes):
  - Education & Training: Gerry James, Steve Bradstreet Paul Boudreau, Erik Street, Bob Stevens, Stewart Sevey (No chair noted in meeting minutes)
  - Membership & Nomination: Steve Johnson, **Bill Stretton**, Dick Aube, Tom Martin
  - Technical: **Mike Claus**, Erik Street
  - Chapter Audit: Mike Claus, **Steve Johnson**
  - By-Laws: Stewart Sevey, **Gerry James**, Tom Martin, Steve Johnson
  - Past President: Tom Martin, (**Greg Dore** added in March)
14. Discussed ways of getting various databases of APWA members for promotion of county public works meetings and events.
15. Erik moved Goals topic to September meeting.
16. Chapter Dinner will be in Portland on September 24<sup>th</sup> at 6 pm. Steve Johnson to announce location. Past Presidents to be invited. Cost for last chapter dinner was around \$2,000.

Motion to adjourn 11:55 am.