

# **APWA**

## **Maine Chapter American Public Works Association**

# **MEETING MINUTES**

**April 3, 2003**

- 1) Call to Order: Tom Martin called the meeting to order at 12:30.
- 2) Acceptance of Minutes: The March 6, 2003 minutes were approved. Moved, seconded, no discussion, passed unanimously.
- 3) Treasurer's Report: Steve Johnson presented the treasurer's report. Steve noted that the spring meeting registration fees did not reflect those fees sent directly to MMA. He has not received those from MMA. Total fees should reflect 157 registered attendees and possibly some walk-ins. There was no discussion.
- 4) Delegate's Report: Greg noted the Snow Conference in Quebec at the end of the month. Greg also noted that the Snow Conference in Bangor may be in 2007 pending Bangor's construction of a Conference Center.
- 5) Spring Meeting: Steve Johnson thanked Stewart Sevey and others for their assistance. A special thanks to Steve Johnson for a great program and what looks to be a successful meeting. Steve Johnson noted that DJ funded \$200 toward breakfast and donated \$50 to the scholarship fund.
- 6) Highway Congress: Erik Street noted that 83 vendors have signed up. There have been a lot of paving requests but not a lot of other demonstration request. Commercial paving has offered to do a chip seal demonstration. Northeast Cement Shippers offered a demonstration. There has been no calls for a chainsaw safety demonstration.

General liability insurance coverage for demonstrations was discussed. Each demonstrator should provide a certificate of insurance for the event. This requirement should be noted on the registration form. MCAPWA should have one for the rodeo.

Greg noted that lunch is all set with chicken. Steve Walker passed out a list of counties that will be having their tryouts. Still no volunteers for Knox, Lincoln, Kennebec, Waldo, Washington and Piscataquis Counties.

MMA will be sending out Highway Congress flyers next week.

Greg asked who was providing the fuel for the work day. Adam said he would be bringing up 200 gallons. Wes had a 50 gallon tank he could bring up.

Work day projects may include mowing, raking and painting. No major projects planned. We will meet at the fairgrounds next month.

Erik said the radios are all reserved. Adam will coordinate with Steve Googins to get gators and golf carts.

Peter Coughlin has not finalized plans for "Time Out for Training" but will have something.

- 7) Institute for Municipal Engineers Report: Craig Worth noted there is no new president at this time so he will be representing IME for the time being. Excellence in Public Works submittals need to be in by April 30.
- 8) Maine Local Roads Center Report: Pete had no new news. Bob discussed the calendars and presented the Maine Local Road heading for the calendars. John presented the APWA heading. Both headings were approved. Bob will coordinate to get the calendars produced.
- 9) Educational Committee Report: Paul noted that Tom Martin and Steve Bradstreet met after the last meeting and will continue to prepare education recommendations.
- 10) Committee Reports: Steve Bradstreet will be putting together the fall meeting at the MMA convention.

Bill Stretton said the membership report looked good.

The August meeting may return to the county. Further discussion at upcoming meetings. This may coincide with the MBTA meeting.

- 11) Other Business: Steve Johnson is still chasing down MMA to determine where our money is being spent.

Steve Bradstreet to print out 300 more brochures.

Board unanimously approved sending Steve Bradstreet to an Evelyn Woodhead Speed Writing Course so he can keep up with the minutes. Course is being offered in the Bahamas.

- 12) Next Meeting: May 1, 2003, at Skowhegan Fairgrounds. Adjourned at 1:15.