

# **APWA**

## **Maine Chapter American Public Works Association**

# **MEETING MINUTES**

**March 6, 2003**

- 1) Call to Order: Tom Martin called the meeting to order at 9:05.
- 2) Acceptance of Minutes: The February 6, 2002 meeting minutes were approved. Steve Johnson moved to approve the minutes, second by Paul Boudreau, no discussion, passed unanimously.
- 3) Treasurer's Report: Steve Johnson presented the treasurer's report. There was no discussion.
- 4) Delegate's Report: Greg Dore was not present.
- 5) Spring Meeting: Steve Johnson reported that DJ is donating mugs and \$200 toward fresh (not wrapped) pastries/donuts, fruit bowl, coffee and tea. The lunch menu is all set. The spring meeting registration form was handed out for review. The form will be in the mail this week. The program was briefly discussed and approved. Erik requested that MMA provide a speaker evaluation form.
- 6) Highway Congress: Erik Street noted that we have 32 registrations with a few new companies. Northeast Cement Shippers Association wants to reclaim an area and add cement to it and repave area with the cement mix. John Deere and Catapillar would like to have demonstrations. Steve Walker and Gerry noted that 75 rodeo shirts will be ordered in blue and green (contestants and judges). Erik noted the tents are all set but will require a deposit. The Town Pride information sheet will go out with visitor registrations. Erik will contact Mike Staarn at MMA to get notice in the Maine Townsman.
- 7) Institute for Municipal Engineers Report: No one present.
- 8) Maine Local Roads Center Report: No one present.
- 9) Educational Committee Report: Paul Boudreau, Tom Martin and Steve Bradstreet met after the meeting and will present a more formal discussion at the next board meeting.
- 10) Committee Reports: Bill Stretton reports that a number of people from Westbrook and Auburn have been dropped from the membership list. Bill will send out a letter to these communities to determine if this was intentional or a bookkeeping error. Bill noted we actually had a 2% membership increase. (now  $\pm$  163 members)
- 11) Other Business: Bob Stevens has been in contact with Geiger Brothers regarding the calendars. The cost for 500 calendars is approximately \$1,680. MDOT has offered to split the cost with APWA. There will be a 4 1/2" x 22 1/2" area at the top of the calendar for APWA, MMA, Local Roads advertisements. Information for this section needs to be to Pete Coughlin by mid April. Mike Claus motioned to spend up to \$1,000, second by Bill Stretton, no discussion, passed unanimously.

Steve Bradstreet briefly discussed the QBS meeting he attended in Bangor. Steve will try to get more information on National APWA's commitment to the QBS program and present it at the next meeting.

Tom Martin noted that the MMA Purchase and Service Agreement has gone up to \$3,966/year. Steve Johnson noted that we budgeted \$3,900. Steve will follow up with MMA to determine exactly what we pay for under the contract and what are the extra charges.

Steve Johnson spoke about South Portland's backyard composting program. It is an 80 gallon unit at \$30 each.

John Foster presented the APWA brochure he generated. He presented some costs from a local printer that could only provide Black & White photographs. John will email the brochure to Stewart Sevey and Steve Bradstreet for them to determine if the brochure can be produced on their new printer/copiers.

Todd Janeski of the Maine State Planning Office spoke briefly to a few hardy souls about a seminar to be held on "Stormwater Management in Cold Climates". He asked if APWA would be interested in sponsoring a coffee/snack break, doing so APWA would be recognized during the seminar. He would like an answer by May 12.

- 12) Next Meeting: April 3, 2003, spring meeting, Elks Lodge, Waterville. Adjourned at 10:55.