

# APWA

## Maine Chapter

### American Public Works Association

# MEETING MINUTES

February 6, 2003

- 1) Call to Order: Tom Martin called the meeting to order at 9:10.
- 2) Acceptance of Minutes: The December 5, 2002 meeting minutes were approved. Steve Johnson moved to approve the minutes, second by John Foster, no discussion, passed.
- 3) Treasurer's Report: Steve Johnson reported that Art Stockus has passed the duties to him but he was having difficulty getting the program up and running but will have a report next month.
- 4) Delegate's Report: Greg Dore noted the snow conference in Quebec is April 27, 28 and 29. Greg, Tom and Stewart indicated they would be going. Greg will call Art Stockus to see if Bangor will have a new conference center by 2006, to host the next convention. Greg has been involved with MBTA and tracking legislation affecting municipal programs. Greg briefed the board on the "Miles to Go" program and the importance of not taking enhancement funds out of the transportation fund.
- 5) Spring Meeting: Steve Johnson noted that the Humble Farmer will provide the humor relief, Larry Ash (Portland Traffic Engineer) will talk about traffic calming, a speaker will talk about diesel engines and heavy rigs and Stewart Sevey will present shared services between municipal departments. The meeting agenda will be coming out shortly and mailed out by MMA. DJ will be asked if he is interested in handing some out. Tom Martin gave Steve Johnson information on future speakers. Steve Johnson will send John the agenda for the website.
- 6) Highway Congress: Erik Street noted that tent quotes went up \$300. Now around \$4,500. First round of mailings has been sent out. Next round, next week. Erik collects registrations and deposits checks rather than sending them to Steve Johnson. Additional tables and chairs have been ordered since we ran short last year. The lunch is up to \$7 and we are back to chicken. Steve Walker is sending out rodeo flyers soon and will be looking for assistance. Greg indicated that there is no work day projects yet but everyone should plan on coming for even general maintenance projects. The Fairgrounds will provide the supplies. The workday lunch may again be pizza. Greg will organize the evening dinner and dignitaries dinner. Greg will call the motel to reserve a block of rooms. Erik noted that Max Trax will be an exhibitor. They provide trail grooming and remote trail rescue equipment. There was much discussion about Highway Congress souvenirs and it was decided to hold \$2000/year for 5 years and do something special for the 15<sup>th</sup> year anniversary. Moved by Greg Dore, seconded by Bill Stretton, no discussion, passed. John noted the registration form was on the website. Erik talked about providing information at the registration table regarding APWA membership, MUTCD, Local Roads program, training, IME, etc.
- 7) IME: Craig Worth noted that Dan Goyette resigned but Craig and Dan will share the duties until a new president is found. Craig said they are looking to increase board membership. IME is putting together a CD of municipal details for all municipalities to use. A \$10 membership fee will get you a copy.
- 8) Maine Local Roads Center: Bob Stevens spoke about the Click, Listen & Learn program and its success. The education committee should contact Pete Coughlin to coordinate a 2 hour virtual workshop on topics of interest. Bob noted that two workshops are coming up: Signs, Stripes and Speed Limits and Drainage, Drainage, Drainage.
- 9) Educational Committee: Paul Boudreau was absent. Steve Johnson resigned. Craig Worth will be added to the committee. Erik Street noted that Tony Hayes faxed him regarding the creation of a Public

MEMORANDUM To: Bob Malley, President, Maine Chapter APWA

DATE: 30 January, 2004

SUBJECT: Membership Verification

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Works Handbook that covers training, reporting, etc. Bob Stevens thought something like that had been prepared in the past. It would be a lot to put together and maybe a list of resources would be better.

- 10) Committee Reports: Adam Ogden spoke regarding the stormwater meetings he has attended and that small communities do not need the plans. Steve Johnson will contact Pat Cloutier to speak to the board and discuss what community's require.
- 11) Other Business: Bob Stevens talked about reviving the calendars. Steve Walker noted that the cost is around \$1,000 to \$2,000. Bob said that ads could be sold at \$150/ad and 16 can be placed at top. Bob said that per Pete Coughlin, MDOT would split the costs with APWA. Stewart Sevey suggested advertising for Maine Motor Transport, Bureau of Standards, MMA, APWA, IME, and Local Roads.

Other Business: John Foster passed around a colored brochure presenting what APWA is all about. The board will discuss this more next month.

Other Business: Greg Dore motioned to pay MBTA \$150 dues. Mike Clause second, no discussion, passed.

Other Business: Tom Martin asked for a volunteer for chapter historian. Seeing none, he nominated Paul Boudreau.

Other Business: John noted that the Maine QBS will be having a discussion on March 3<sup>rd</sup> at 3:00 at WBRC's offices in Bangor.

- 1) Next Meeting: March 6, 2003. Greg motioned to adjourn, Steve J. second.