

Maine Chapter  
American Public Works Association  
Meeting Minutes  
December 4, 2002

Attendees: Steve Johnson, Arthur Stockus, Steve Walker, Bob Stevens, Erik Street, Tom Martin, John Foster, Gerry James, Wes Thames, Stewart Sevey, Adam Ogden, Mike Claus, Alan Gove.

1. Call to order: Erik Street called the meeting to order at 9:07 AM.
2. Acceptance of minutes: Motion to accept meeting minutes of November 7, 2002. Motion: Greg Dore, Second: Art Stockus, no discussion, passed.
3. Treasurer's report: Art Stockus submitted the treasurer's report. Generally we are up to date on the Highway Congress expense and revenue. Art had a proposed copy of the report to be sent to Nationals. A motion was made to accept the report by John Foster and Greg Dore seconded it. The motion passed.
4. Delegate's Report: Greg Dore indicated that he had received a letter from Nationals regarding our accounting procedures and how they affect the possibility of the Maine Chapter being taxed by the IRS. Apparently any income from advertising activities is taxable. After much discussion, it was decided to discontinue advertising activities to avoid the tax liability. Tom, Erik and Steve would look into it further to make sure we are on solid ground. Greg Dore mentioned that Kay Sullivan from Nationals was calling for appointments to several national committees. Greg indicated that the work entailed was mostly a conference call once a month. Anyone interested should see Greg.
5. Spring Meeting: Steve Johnson reported that he has scheduled Robert Skoglund (The Humble Farmer) to provide the humorous motivational speaking at the meeting. Bob Stevens indicated that he had reserved the room at the Elks Lodge and that they would do all the food for the event. Several ideas for other speakers were mentioned such as John Healy from 3M, On Target's Terry Sylvester, Larry Ash from Portland on traffic calming and a speaker on the new engines that are being used in heavy trucks. Stewart offered to see what is available on the engine topic and get back to Steve J. The fee for the meeting was discussed and after much debate it was moved by Greg Dore and seconded by Wes Thames to set the registration fee at \$30.00 per person. The motion passed.
6. Highway Congress: Erik Street made assignments for the Highway Congress and will distribute a finalized list shortly. Bob Stevens offered to develop an advertising flyer to distribute at the Local Roads sessions (Thank-you Bob!) to promote the event. Greg indicated that the tryout area may change somewhat but that it would not be a big deal. Adam O. offered to provide some stakeout people during the layout day. Everyone felt that the breakfast offered by the Elks Club was good and felt that it should continue on a pay as you go basis. Erik indicated that typically the no show registrants tends to equal the unregistered attendees and that there was approximately \$5,000 garnered in late registration fees. The late fee is in place to cover the meals at an approximate cost of \$6.00 each. The issue of attendee gifts was discussed and it was generally determined that it should be

- looked in to but no decision was made at this time. Steve Johnson would look into it and report back. At the current time there are no projects that the Fairgrounds would like completed so there may not be a workday required. This may change. It was decided that there should be two-food distribution and eating areas like last year. We may have to order more tables and chairs. Apparently the Snow Rodeo plaques are missing. Steve Walker will get back to us on that. It is hoped that registration forms will go out in the mail in mid January and that all registration responses will go to Erik. Steve Walker indicated that he is having a tough time getting Rodeo coordinators for some counties. Wes volunteered to be the coordinator for Sagadahoc County (Thanks Wes!). Vendor registration fees were discussed at length and the following was moved: Prior to April 1<sup>st</sup> the registration fee will be \$300 and after which it will be \$325 until May 1. Following May 1 the registration fee will be \$350. Motion, Stewart Sevey, Second, Greg Dore. Motion passed.
7. IME: Dan Goyette was absent so no report was available. Tom informed everyone that Dan Goyette has stepped down and that no replacement has been named at the present time. IME is still an active group organized under MCAPWA. Brent Bridges is the treasurer. Tom and John Foster will try and find out what is going on with IME.
  8. Maine Local Roads Center: Bob Stevens reported that Electrical Safety was coming up. This also included Flames, Fumes and Flammables. Also the winter workshops were upcoming. Bob had nothing further to add.
  9. Educational Committee Update: Paul Boudreau was absent so no report was available. Steve Johnson indicated that he had not talked to Paul to obtain an update. Tom, Paul, Alan and Steve will meet to discuss the status of the education program.
  10. Committee Reports: Gerry and Art reported that the check to the scholarship fund was sent. We did not yet have a report of who received the scholarship this year. Tom indicated that Nationals was pushing a membership drive and wanted to increase membership by 6%. John volunteered to develop a trifold promoting the organization and the benefits of membership. Each board member was urged to get as many people as possible to join. John indicated he would post the current membership list on the website.
  11. Other Business: Greg Dore indicated the Spring Snow Conference in Quebec was to be held the last week in April at the Hilton (April 27,28 and 29). Greg wanted to know who was going. Tom, Greg, Stewart and Steve were interested.
  12. Other Business: Tom handed out several biographies of people who were interested in speaking to the group.
  13. Other Business: John Foster mentioned that RTAC was soliciting public comment on the six-year plan and that it was focusing on corridors. John urged everyone to check it out on the website.
  14. Other Business: Again, another sheet went around to correct addresses and phone numbers.
  15. Other Business: Art presented the 2003 budget proposal for MCAPWA and it was discussed at length. Greg Dore made a motion to accept and Mike Claus seconded it. The motion passed.

16. **The next meeting is scheduled for Thursday, January 9, 2003 at 9:00 AM at MMA. Note this is the second Thursday of the month.**

Adjourned at 12:15 PM.

Respectfully submitted,  
Steven S. Johnson, Secretary