



January 7, 2009

Attention All Exhibitors

Eighteenth Annual Highway Congress **Sponsored by the Maine Chapter - APWA** **Skowhegan Fairgrounds** **Thursday, June 4, 2009**

The 18th Annual Highway Congress, New England's premiere equipment and trade show, is fast approaching. Once again we are inviting you to consider supporting our annual event with your attendance this year. The Highway Congress continues to be a very popular event for municipal officials and it is a great chance to get your product information out to them.

Last year we had 116 exhibitors and over 1,200 visitors representing almost 120 communities/agencies. This year we expect even more exhibitors so don't delay in sending in your registration.

We have worked to improve the show each year. Our exhibitor meals on wheels program has been a success! This year we will be again focusing exhibitor exposure and coordinating our highlighted events to maximize foot traffic to the exhibitor tables. We have expanded the exhibitor display area to make more sites available. Improvements continue to be made to the fairgrounds and Skowhegan offers one of the nicest mid-ways around. Check out our website at <http://www.mcapwa.org> as we have pictures of previous year's shows as well as a list of exhibitors from last year.

To register please complete and return the attached registration form with your check ASAP. Registrants must also complete, sign and return the attached Activity Release Form as well as include a copy of their Certificate of Liability Insurance. Submission of these documents is mandatory and must be submitted prior to the Congress. The more time we have to plan, the better the show we can put together. Please be specific about site location and needs.

Part of our show's success has been the hands on demonstrations and equipment try-out areas we provide. If you would be interested in doing a demonstration or have equipment you would like folks to test-drive please give me a call so we can further discuss this and check off the box on the registration form. There will be a \$50 registration discount to those vendors providing a demonstration/contest.

We also encourage you to support our scholarship efforts and our thanks go out to past exhibitors who have donated. Part of the proceeds from this show goes to an endowment at the University of Maine that generates an annual scholarship award of \$1000 per year to a Civil Engineering student. Four years ago we expanded this program to offer a similar scholarship to the Maine Technical College System and grant an annual scholarship award of \$500 to a student.

We will contact you with further information once you register. Set-up day will be Wednesday, June 3rd. **Please come prepared or make arrangements for the unloading and loading of your equipment at the show.** We will not be responsible for your display set up.

We look forward to seeing you there!

If you have any questions please feel free to call me at 207.468.3020

Sincerely,

Michael Claus, Event Chair

(207) 468-3020 or e-mail mwc@kennebunkmaine.us

Executive Committee

Officers:

President

Stephen J. Bradstreet
Oak Engineers
400 Commercial Street,
Ste. 404
Portland, ME 04101
Phone: 772-2004, ext. 30

Vice-President

Mike Claus
Public Works Director
Kennebunk, ME

Treasurer

Bob Burns
Public Works Director
Gorham, ME

Secretary

David Cote
Public Works Director
City of Brewer

Past-President

Steve Johnson
Oak Engineers
Portland, ME

Delegate

Mike Bobinsky
Public Works Director
Portland, ME

Directors:

Mary Ann Conroy
Public Works Director
Old Orchard Beach, ME

Peter Owen
Public Works Director
Bath, ME

Dennis Cox
Public Works Director
Millinocket, ME

Andy Russell
Public Works Director.
Rumford, ME

Gerry James
Public Works Director
Presque Isle, ME

Steve Walker
Pinkham & Greer
Falmouth, ME

Adam Ogden
Gorham, ME

Stewart Sevey
H.P. Fairfield, Inc.
Skowhegan, ME

Eric Labelle,
Community Services
Director
City of Auburn

Megan Bates
Deputy Public Works
Director
Lewiston, ME

Shawn Bennett
Road Commissioner
Pownal, ME

Honorary Director
Guy W. Melcher, Jr

Other Associations

Maine Local Roads Center

Chapter Branch

IME
Contact – Craig Worth
Deputy Public Works Director
Brunswick, ME



**Maine Chapter
American Public Works Association**

**Exhibitor Registration Form
18th Annual Highway Congress
Skowhegan Fairgrounds, Skowhegan, Maine
Thursday, June 4, 2009**

Please complete this registration form and return with your check. Please provide all information accurately as it will be used to contact you and to prepare our program.

Company Name: _____

Contact Name/Title: _____

Street Address: _____

City/Town: _____ STATE: _____ Zip _____

Phone: _____ FAX: _____

Homepage: _____ e-mail: _____

Briefly describe your business & equipment you will display for our program (limit to 60 characters):

We offer either tent sites (approximately 10' x 10') or open air sites (vary, at least 20' x 35'). Each site will have one (1) eight foot table with 2 chairs. Tent sites have electricity (you need to bring your own lead cords) and a few open air sites offer electricity. We will provide you with 2 lunch tickets. Please indicate your needs below with an "X":

Need 120v Electricity Preferred Site: Tent Open Air Same as Last Year

If you are interested in providing an equipment demonstration/contest please check below and take a \$50 discount off your registration. Demonstration/Contest

<p>Make Checks Payable to "MCAPWA"</p> <p>Registration Fee: \$350 if paid before May 1st \$400 if paid after May 1st \$50 discount for equipment demos</p>	<p>Send Payment/Questions to: Michael Claus Event Chair 1 Summer Street Kennebunk, ME 04043 207-468-3020 FAX: 207-985-1144 E-mail: mwc@kennebunkmaine.us</p>
---	--

Amount Enclosed: Registration Fee (includes 2 meal tickets): \$ _____

Extra Meal Tickets (No. of Tickets x \$7/ticket): \$ _____

Donation to MCAPWA Scholarship Fund (optional, see cover letter): \$ _____

TOTAL ENCLOSED: \$ _____



American Public Works Association Maine Chapter

Activity Release Form

The APWA Maine Chapter is sponsoring the Highway Congress on June 4, 2009. This event will be held at the Skowhegan Fair Grounds, Skowhegan, Maine.

You will not be allowed to participate in this event unless you sign and return this waiver to Michael Claus, Event Chair on or before May 22, 2009

I hereby release the APWA and the Maine Chapter, its Members and Agents and waive all liability in the event of an accident for all claims made due to injury, accident, illness, or death occurring during or by reason of this Highway Congress or any such related activities.

Organization

Authorized Participant's Printed Name

Authorized Participant's Signature

Date