

# CITY OF SOUTH PORTLAND, MAINE

## PUBLIC WORKS DIRECTOR

The City of South Portland, a vibrant and forward thinking community of 25,000 located on Casco Bay, is seeking a full-time Public Works Director to join an innovative and dynamic team of employees with a demonstrated commitment to excellence in providing municipal services.

This is a highly responsible administrative position in directing the operation, planning, administration and maintenance of the public works department and personnel with key areas being streets and sidewalks, snow removal/winter operations, paving, vehicle/equipment maintenance, utilities, transfer station, budgets, city infrastructure, equipment and materials, capital projects, contractors and vendors, GIS, codes and regulatory compliance, safety, establishing objectives and work programs, public relations and performing related work as required. Work is performed with considerable initiative and independent judgment under the general direction of the City Manager.

The Director shall have significant experience managing similar public works operations; the ability to establish effective working relationships and work productively and cooperatively with co-workers and the general public; ability to resolve interpersonal conflicts; excellent organizational and communications skills; competency with computer/software, GIS and relevant public works technology; previous experience with unionized employees and collective bargaining agreements a plus

Bachelor's degree in Public Works Administration or similar field is preferred, along with five or more years of responsible managerial public works experience, or, any equivalent combination of experience and education which provides the required broad knowledge, skills and abilities within public works operations; must have and maintain a valid Maine Class C driver's license and good driving record; Class B license is desirable.

Job description is available upon request.

Apply on or before Fri., December 23, 2011 at 4:30 p.m.

Salary is competitive and contingent upon experience.

Please submit resume and cover letter to:

Donald I. Brewer, Human Resources Director  
City of South Portland  
25 Cottage Road  
South Portland, Maine 04106

***Equal Opportunity Employer***